Name of Company/Firm

Address

Address

Phone

**NOTICE!**

**A SEPARATE AFFIDAVIT MUST BE COMPLETED FOR EACH SIGNER**

TO: Insert Company Name

NOTARY’S AFFIDAVIT

(For Documents Signed Outside of Office/Out of State – Notary’s Verification)

STATE OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

COUNTY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ )

I hereby certify, under the penalty of perjury, that:

(1) I am authorized to act as a Notary Public, in and for the above County and State, and a copy of my Commission is  [\_\_] / is not [\_\_] attached;

(2) In performing my duties as a Notary Public I have complied with all applicable State and local laws;

(3) I notarized the signature of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [enter ONE name only], the principal/signer, on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [date] at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [city, county, state], in his/her capacity as:

\_\_\_\_\_Individual

\_\_\_\_\_Corporate Officer (Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

\_\_\_\_\_Partner (\_\_\_\_\_\_\_ Limited/\_\_\_\_\_\_\_\_\_ General)

\_\_\_\_\_Attorney in Fact

\_\_\_\_\_Trustee

\_\_\_\_\_Guardian/Conservator

\_\_\_\_\_Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(4) I have been presented with original government issued identification of the said principal/signer whose signature I notarized, which identification has not expired and which bears a photo or physical description and has a signature which matches the signature on the documents being executed herein, a copy of which is [\_\_] / is not [\_\_] attached. The identification used was: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; and

(5) The Title and Date of Document(s) notarized were:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_.

 Signature of Notary Public

 Name:

 Address:

 Telephone:

 Facsimile:

 Email:

Attachments:

 Notary’s Commission (copy)

 Identification of principal/signer

 Other:

Note: This document is for internal purposes only, not to be recorded.